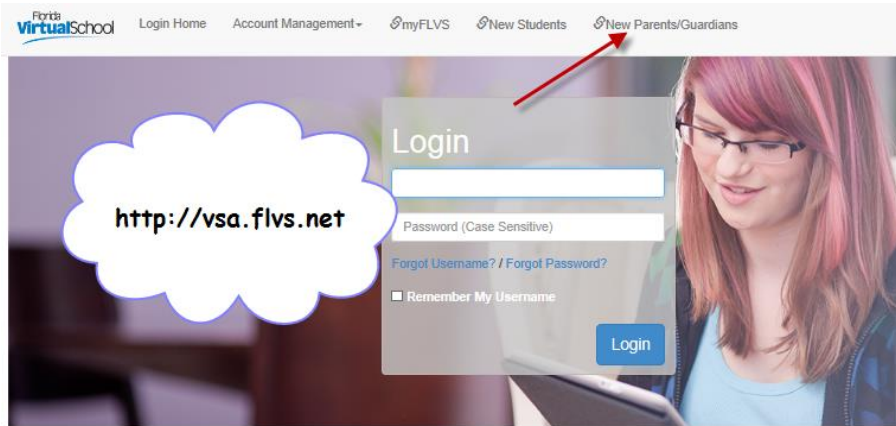
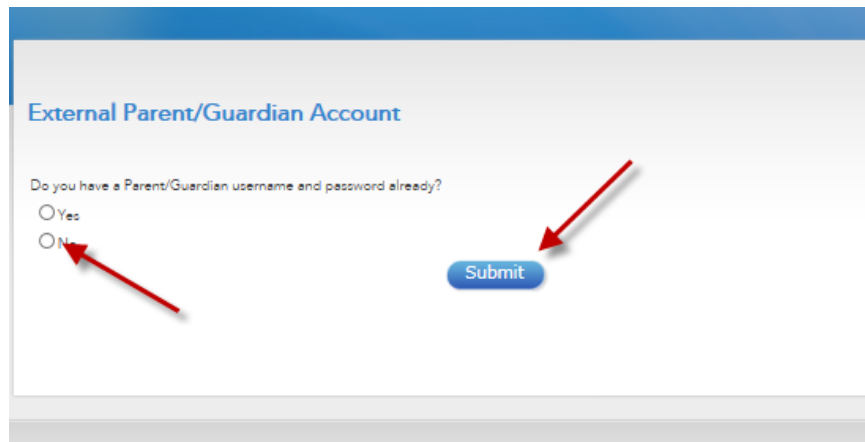


How to Set Up a Parent Account to Monitor Your Student

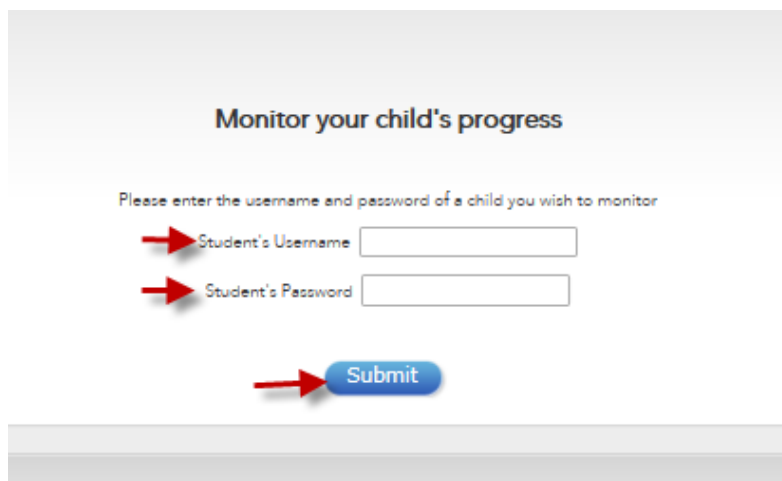
Step 1: In your web browser, visit <http://vsa.flvs.net> and click “New Parents/Guardians” above the log in box which will appear in the middle of your screen.



Step 2: If you DO NOT have an existing parent account, click “NO” and submit. If you DO have an existing parent account, click “Yes” and you will be taken to a screen to recover your username and/or password.



Step 3: Enter your student’s Username and Password to connect your accounts. If you do not know this information, please ask your student or contact your student’s teacher.



Step 4: Confirm your identity and click submit.

Parent/Guardian Selection

Which Parent/Guardian are you?

Timmy Training

Not Listed

Submit

Step 5: Verify and/or update your current contact information. In order for you to receive updates within the system, we must have your current contact information on file.

Please enter and verify your information below:

First Name	<input type="text" value="Timmy"/>	Email Address	<input type="text"/>
Middle Name	<input type="text"/>	Country	<input type="text" value="United States"/>
Last Name	<input type="text" value="Training"/>	Address	<input type="text" value="2308 Kingsley Ave"/>
Parent/Guardian Type	<input type="text" value="Father"/>	City	<input type="text" value="Orange Park"/>
Primary Language	<input type="text" value="English"/>	State	<input type="text" value="Florida"/>
Home Phone	<input type="text" value="(904) 529-4804"/>	Zip Code	<input type="text" value="32073"/>
Work Phone	<input type="text"/>	Cell Phone	<input type="text" value="(904) 529-4804"/>
Best Time to Contact	<input type="text" value="Early Morning"/>	<input type="button" value="Create Account"/>	

Step 6: Write down your username and password. Your password will be auto generated, and you will be prompted to change it when you first log in. Once you've written down the information, click "Login" to begin monitoring your student.

Parent/Guardian Account Results

Your account was created successfully and you now have access to your student's account by clicking on "Login" on this page. Please write down the following information for your records:

Username:

Password:

If you would like to add additional students to your account, please log in and add them to your account via the add students menu selection.

If you experience any problems, please submit a help ticket at help.fivs.net